



Board Meeting Minutes

Saturday, June 8, 2019 | 10:00 AM – 2:00 PM

Kitsap Co. Fil Am Community Center | 1240 Sheridan Rd, Bremerton, WA 98310

I. Call to Order

The meeting was called to order at 10:04 AM. Introductions will be used as roll call moving forward. Commissioners must be in their seats for the Call to Order or will be marked as either late or absent.

Present: Chair Tufono Chaussee, 1st Vice Chair Dickinson, Commissioner Huie-Pascua, Commissioner Wada, Commissioner Dinh, Commissioner Gurung, Commissioner Sam, Commissioner Cho (12:26)

Absent: 2nd Vice Chair Nguyen, Commissioner Sisavatdy, Commissioner Uppala, Commissioner Finau

Staff: Executive Director Toshiko Grace Hasegawa, Project Coordinator Sam Le, Ruth Woo Fellow Jessica Byrne

Quorum was reached at 10:40 AM (with the arrival of Commissioner Sam.)

II. Welcome, Introductions

Chair Tufono shares gratitude with the Filipino American community of Kitsap for hosting us. Words of welcome and background information on Fil-Am association by Virgil Valdez and Bremerton City Councilmember Leslie Daug.

The 2019 Ruth Woo Fellow Jessica Byrne was introduced. She is participating in the Governor's Leadership Academy alongside the Office of Financial Management and CAPAA. She shared that she is a Washington State University student in the pre-law track.

III. Approval of the Agenda.

Motion to approve made at 10:53 AM by 1st Vice Chair Dickinson. Seconded by Commissioner Wada. *Motion passed unanimously.*

IV. Approval of the Minutes

Motion to approve made at 11:02 AM by Commissioner Dinh. Seconded by Commissioner Huie-Pascua. *Motion passed unanimously.*

V. Committee Roundtable Reports

APA Heritage Month: Presented by Chair Tufono-Chaussee



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- Celebration took place in Seattle on May 5th, reportedly the largest ethnic celebration ever at Seattle Center with an estimated 13,000 people in attendance. E.D. Hasegawa represented CAPAA and the Governor's office with an opening letter. She also participated in and won the Hum Bow eating contest.
- Commissioners must appoint a new representative to sit upon the API Heritage Month Committee at the next board meeting.

Civil Rights & Immigration Committee: Presented by Commissioner Sam

- Work to establish Certificates of Rehabilitation (CROPS) as an avenue for immigrants and refugees with criminal histories to receive a pardon by the Governor is being considered by the Governor's office.

Economic Development Committee: Presented by Commissioner Cho

- The committee should convene to discuss implications of I-1000. Far more than just the education piece.
- Committee Chair Cho represented CAPAA at the City of Seattle's of Small Business Diversity initiative, which covered how to prevent displacement in Seattle.

Education Committee: Presented by Commissioner Dinh

- Many community members are interested in participating in the Ethnic Studies Curriculum work group that has passed. We are currently waiting for OSPI to inform CAPAA with details about how the workgroup will move forward. CAPAA should strive to advocate for as many API representatives to serve upon the workgroup as possible. Commissioner Finau is currently putting together resources for CAPAA to share with the task force on API ethnic studies.

Health and Human Services Committee: Presented by Commissioner Huie Pascua

- Washington Action Alliance for Suicide Prevention is looking to creating a tool to coordinate public health response for public health agencies on how to responds and prepare in suicide prevention. The interagency health disparities council is looking to hire a staff person to support the initiatives provided by the group.
- CAPAA and the National Alliance for Mental Illness hosted a local community forum around police education and training with the goal of raising awareness of implicit bias and how it can be incorporated in the curriculum.

Nominations Committee: Presented by 1st VC Dickinson

- Names of the Governor's appointees to the two upcoming vacancies upon CAPAA will be shared by the end of the month.
- 2nd Vice Chair Nguyen and Commissioner Huie Pascua received letters of re-appointment from the Governor.
- Elections for Executive Committee will be taking place at the next board meeting.



VI. Executive Director's Report

Executive Director Hasegawa made a verbal presentation of her written report, which was provided to Commissioners as a printed hand-out.

VII. Board Business

Mobile Device Management Policy: Presented by Project Coordinator Sam Le

Commissioner Huie-Pascua noted two typographical errors for staff to fix before finalizing.

- 1st page, 2nd line, “devises” should read “devices”.
- 3rd page, 3rd paragraph, “plants” should read “plans”.

Motion to implement draft policy with recommended updates made at 11:38 AM by Commissioner Huie-Pascua. Motion seconded by Commissioner Dinh. *Motion passed unanimously.*

Ethics Review: Presented by 1st VC Dickinson

Commissioners were reminded about state ethics laws regarding use of state time and resources to support political campaigns, acknowledging two Commissioners are currently candidates for public office. She instructed Commissioners who'd like to receive a copy of the policy manual to contact staff.

Census 2020 Ad Hoc Committee for CAPAA: Presented by Commissioner Huie Pascua

Many Commissioners have joined community coalitions and are working to ensure historically undercounted communities will participate in the Census 2020 Full Count effort. Staff needs directive from Commissioners, including specific recommendations on how to best support local efforts to achieve a 2020 Full Count. It was decided to establish a Census 2020 Ad-Hoc Committee to convene during the interim and report back with recommendations. Staff will follow up with Commissioners Sina Sam and Carrie Huie-Pascua to coordinate the establishment of the committee.

Commissioner Attendance Policy Review: Presented by 1st VC Dickinson

Per the attendance policy in the WAC, the 12-month standard is and shall be interpreted as a 12-month rolling period, not a calendar year (January – December), nor a fiscal year (July-June).

VIII. Community Presentation: Fixing Inequity by Maria Batayola and Sandy Hanks

A presentation on Affirmative Action, I-200, I-1000, & the impact upon women, minority, minority women & veteran business enterprises. Full presentation available on CAPAA's website for reference.

- Maria Batayola has a background in public employment for the past 30 years.



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- Sandy Hanks is with King County and works in contracting for the past 20 years.

Co-presenters CAPAA to invite a presenter on the topic of affirmative actions, I-200 and I-1000, and public education, as a follow-up to their presentation.

IX. Public Comment:

Six members made public comment:

- Councilmember Leslie Daug, City of Bremerton
- Senator Christine Rolfes, 23rd LD
- Legislative Assistant Shannon Turner, Office of 23rd LD Representative Appleton
- Regina Eddleton
- Maria Batayola
- Virgil Valdez

X. Adjournment

Motion to adjourn made at 1:52 PM by Commissioner Cho. Motion seconded by Commissioner Sam. *Motion passed unanimously.*