

## Youth Service-Learning Facilitator

The mission of Vietnamese Friendship Association is to advance equity in education, foster civic engagement, and advocate for Vietnamese and other refugee and immigrant communities. VFA envisions a society where all members of the Vietnamese and other refugee and immigrant communities have the social, economic, and political power to succeed and to contribute to the betterment of our world. We accomplish this through our unique programs and services, which focus on four core areas:

- Supporting students to be college- or career-ready
- Strengthening families to be self-reliant and successful
- Developing leaders so the Vietnamese community is heard and represented
- Engaging with diverse communities to advocate for systems change

To learn more about our organization, visit our website at [www.vfaseattle.org](http://www.vfaseattle.org) or visit us on Facebook.

### **Our Work Culture**

We are highly dedicated to the important work of serving our community, and strive to foster a caring, supportive and flexible work environment. As a fun-loving team, we enjoy eating lunch together and taking an ice cream break. Our work values are compassion, responsibility, fun, integrity, inclusivity, and equity.

### **Youth Service-Learning Facilitator**

The Youth Service-Learning Facilitator will work closely with the Academic Services Manager, Jobs Program Manager and the Volunteer Engagement Specialist to develop curriculum and facilitate a service-learning class for approximately 30 students on Saturdays.

### **Responsibilities:**

*Develop service-Learning curriculum for students with limited English (50% of time)*

- Develop and/or implement a strengths-based, hands-on service learning curriculum focused around interests of students
- Create meeting agendas and facilitate group discussions that encourages leadership and personal reflection
- Connect with community partners whose mission align with youth's interests and provide opportunities for students to go on service learning field trips

- Work with other VFA staff to coordinate volunteer efforts in support of service-learning class.

*Facilitate service-learning classes on Saturdays (50% of time)*

- Build rapport and assess the needs of Saturday high school service-learning class.
- Engage program participants, approximately 30 refugee and immigrant students with limited English proficiency, in building leadership opportunities through service learning and volunteer projects.
- Tailor facilitation to the unique needs of our immigrant and refugee, English Language Learner students
- Empower program participants to identify community needs, establish learning goals, and implement solutions.

**The Ideal Candidate**

- Experience working with refugee/immigrant, or English Language Learner high school students
- Experience using service-learning, civic engagement or volunteering as a tool for student learning
- Experience in facilitating groups and team projects
- Knowledge of Seattle non-profit organizations and services

**Hours and Pay:** \$15-17/hr. 5 paid sick days a year. Hours are flexible, between 8-20 hours a week. Must be able to work Saturday mornings, 8:00am to 1:30pm. This position is committed through June 30, 2016. After June 30, 2016, position will depend on availability of funding and program needs.

**Application Process**

To apply, please send your cover letter and resume to Ms. Laurel Saito at [hr@vfaseattle.org](mailto:hr@vfaseattle.org). Position open until filled. Priority consideration by Wednesday, December 23, 2015.

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Vietnamese Friendship Association is an Equal Opportunity Employer and does not discriminate under federal, state, or local laws. All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity/expression, age, marital status, political ideology, physical or mental disability, military, or veteran status.