



The State of Washington
COMMISSION ON ASIAN PACIFIC AMERICAN AFFAIRS

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Improving the lives of Asian Pacific Americans

Commission on Asian Pacific American Affairs Meeting

Redmond Senior Center
8703 160th Ave. NE
Redmond, WA 98052
Saturday, November 15th, 2008

REGULAR BUSINESS:

INTRODUCTIONS AND WELCOME

Doug Heyamoto

CALL TO ORDER

Welcome and introductions were given. The meeting was called to order at 10:25AM., with CAPAA Chair Doug Heyamoto presiding.

ROLL CALL

Commissioners Present: Doug Heyamoto, Thi Huynh, Ron Chow, Fel Abille, Bee Cha, Habib Habib, Elliot Kim, Rey Pascua, Lua Pritchard, Jagdish Sharma, and Frieda Takamura.

Commissioner Absent: Tanya Tran

Staff Present: Executive Assistant: Phillip Sit

APPROVAL OF NOVEMBER AGENDA

Motion was made and carried by Commissioner Heyamoto to add discussion on “GMAP Reporting” to Old Business and to move the “Commissioner Reports” from New Business to the conclusion of Old Business on the November meeting agenda.

Motion was made, duly seconded and carried by Commissioner Pritchard to approve the agenda

APPROVAL OF OCTOBER 3rd, 2008 MINUTES

Commissioner Thi Huynh would like to amend his Commissioner Report in regards to his discussion with the Law, Diversity, and Justice Program at the Fairhaven College of Interdisciplinary Studies at Western Washington University.

The minutes should read that the discussion was held with a “L.D.J. Program Student Liaison”.

Motion was made, duly seconded and carried by Commissioner Pritchard to adopt minutes as submitted with **one** amendment.

Agency Overview

The CAPAA was established by the state legislature in 1974 to improve the well-being of Asian Pacific Americans (APAs) by insuring their access to participation in the fields of government, business, education, and other areas. It has a board made up of 12-governor appointed members that represent the diverse APA communities of Washington State.

EXECUTIVE DIRECTOR'S REPORT:

Phillip Sit – Executive Assistant on behalf of Ellen Abellera – Executive Director

1. BUDGET

As of September 2008, the Commission on Asian Pacific American Affairs ended the first quarter of the fiscal year with a savings of \$11,633. Additional savings have incurred due to reduction in travel and no expenditures outside the contract with the University of Washington within the Achievement of the Study Gap funding.

The Governor's office has requested a \$4,000 budget reduction, equaling to 1.6% of the overall budget for CAPAA. This budget reduction will most likely impact office equipment and purchased services.

2. EDUCATION

A.) Secondary Integrated Basic Education Skills Training (I-Best)

ESHB 2687 allocates \$250,000 of the general fund-state appropriation for the 2009 fiscal year. The monies are allocated as grants to five skills center to develop and plan for implementation of integrated English language development/career skills program.

B.) Ethnic Commissions' Study of the Achievement Gap Update

Attached with the CAPAA meeting materials is a report dated October 31st, 2008 by Dr. Shirley Hune and Dr. David Takeuchi, University of Washington. The final reports for the Asian American and Pacific Islander population will be due on December 30th, 2008 and will be submitted to the Governor, the Superintendent of Public instructions, the State Board of Education, the P-20 Council, the Basic Education Task Force, and the Education Committees of the Legislature.

The due date for the teacher surveys is November 18th, and preliminary findings will be shared at the December 10th advisory meeting.

The last Multiethnic Think Thank (METT) was hosted by the Asian/Pacific Islander American (APIA) Think Tank, on October 7th, 2008 and the next Multiethnic Think Thank (METT) meeting will be held Wednesday, December 3rd, 2008 at City University in Renton.

CAPAA has received a request from the Attorney General's office in regards to produce Study of the Achievement Gap related materials/emails as part of a discovery process in the case of McCleary v. State.

[\(Please see attachment: Study Gap 103108\)](#)

C.) Upcoming meeting with the new Superintendent of Public Instruction – Mr. Randy Dorn

Executive Director Ellen Abellera has made preliminary calls to arrange a meeting with newly-elected superintendent Mr. Randy Dorn in early December.

Commissioner Takamura requested that she attend the meeting once a date has been scheduled with Mr. Dorn.

3. JOINT ETHNIC COMMISSION LEGISLATIVE RECEPTION 2009

The 2009 legislative session will be hosted by CAPAA and will take place on Tuesday, February 3rd, 2008. The reception will take place in the Columbia Room on the Capital Campus grounds. As the host, the CAPAA office will be developing the programming and carry out the logistics for the evening, with the participation of the Commission on Hispanic Affairs, African American Affairs, and the Governor's Office of Indian Affairs. Governor Gregoire will be invited to be the keynote speaker.

Executive Director Ellen Abellera recommends that the commissioners form a ad-hoc committee to develop and support the 2009 legislative reception.

4. APA LEGISLATIVE DAY 2009

Asian Pacific Islander Coalition will be looking to bring 2000-2500 APIs to the APA Legislative Day in 2009, which is a considerable increase from the smaller scale legislative day in 2008. APIC will be looking for community and corporate sponsors to provide funding for the rental cost of buses, but may be able to tap into funding raised for the 2008 APA summit that did not occur.

CAPAA will work with the Governor's office to make the Governor available on APA Legislative Day.

UPDATE: APA Legislative Day will take place on Thursday, February 5th, 2008.

5. GOVERNMENT MANAGEMENT ACCOUNTABILITY AND PERFORMANCE REPORTING

GMAP stands for "Government Management, Accountability and Performance." The RCW requires agencies to use the GMAP process to "improve the public services it provides."

Please email Executive Assistant Phillip Sit a detail listing of events that you have attended as Commissioners of CAPAA. Please provides dates, times, and any CAPAA-related materials that was distributed to the public.

6. OMWBE CERTIFICATION – VIDEO SCRIPT

The OMWBE has produced a script that CAPAA will use to produce a OMWBE certification video in partnership with the Department of Information Systems.

[\(Please see attachment: OMWBE Script\)](#)

ELECTION OF CAPAA CHAIR AND VICE CHAIRS POSITIONS:

Commissioner Chow served as the moderator for the CAPAA board elections, and requested nominations for the position of CAPAA Chair, First Vice Chair, and Second Vice Chair. .

1. CAPAA Board Chair Position:

- Commissioner Doug Heyamoto (Chair) nominated Commissioner Thi Huynh to serve as the 2009 CAPAA Board Chair.
- Commissioner Thi Huynh accepted the nomination.
- Commissioner Lua Pritchard seconded the nomination, and moved the board to elect Thi Huynh for the 2009 CAPAA Board Chair post if there are no objections.
- The board accepted and approved the nomination of Commissioner Thi Huynh to the 2009 CAPAA Board Chair position.

2. CAPAA First Vice Chair Position:

- Commissioner Jagdish Sharma nominated Commissioner Ron Chow to serve as the 2009 CAPAA Vice Chair.
- Commissioner Ron Chow accepted the nomination.
- Commissioner Lua Pritchard seconded the nomination, and moved the board to elect Ron Chow for the 2009 CAPAA Board First Vice Chair position if there are no objections.
- The board accepted and approved the nomination of Commissioner Ron Chow to the 2009 CAPAA Board Vice-Chair position.

3. CAPAA Second Vice Chair Position:

- Commissioner Ron Chow nominated Commissioner Jagdish Sharma to serve as the 2009 CAPAA Second Vice Chair.
- Commissioner Jagdish Sharma accepted the nomination.

- Commissioner Thi Huynh seconded the nomination, and moved the board to elect Jagdish Sharma for the 2009 CAPAA Board Second Vice-Chair position if there are no objections.
- The board accepted and approved the nomination of Commissioner Jagdish Sharma to the 2009 CAPAA Board Second-Chair position.

Discussion:

Commissioner Chow would like to acknowledge the service and contribution of Chair Doug Heyamoto to the Commission, and will call for the assistance of Chair Heyamoto as the new officers get adjusted to their respective board positions.

OLD BUSINESS:

LEGISLATIVE PRIORITIES FOR 2009

1. Children & Family Services:

- Support sufficient funding for health to API and immigrant children, including mental health services and treatment.
- Advocating for continuous support of the Limited English Proficient (LEP) Pathway, relocated from Education to Children and Family Services in 2009.
- Commissioner Pritchard: Executive Order 08-01, Washington's New American Policy Council has been formed and will need funding to provide services relating to naturalization, acquisition of English language, facilitating public-private partnerships for the integration of people seeking to become New Americans, and related services.
 - a.) Question from Commissioner Chow: What is the source of funding for the New American Policy Council?
 - b.) Response: The funding will be sourced during the 2009 Legislative Session.
- Support existing Naturalization Services.

2. Education:

- Commissioner Takamura: Additional discussion on the WASL exam, due to the high-stake nature of the exam in regards to fulfilling graduation requirements, and recommends that CAPAA discuss the WASL and its impact on API students with Superintendent-elect Mr. Randy Dorn.
 - a.) The A.A. and P.I. Study on the Achievement Gap Reports will include a piece on the WASL.
 - b.) Concerns regarding the lack of cultural sensitive in the implantation of early-education programs.
- Commissioner Pritchard: Identify underserved communities and connecting them with early-education programs.

3. Health Care:

- * Action Item 3 "*Support a statewide program for comprehensive dropout prevention, intervention, and retrieval*" should be relocated to the Education Priorities. Will confirm this change with Director Abellera since this is a working-draft of the 2009 legislative priorities.
- Commissioner Sharma: The current budget projections will strongly impact health services, primarily mental health services.
- Encourage programs that will address the disparity gap in health care for communicates of color.
- Encourage Medical Interpreter Services.
- Support culturally competent and appropriate service delivery to communicates of color.

4. Economic Development:

- Support community outreach efforts of the Office of Minority Women business Enterprises (OMWBE) certification process.
- Support the Supplier diversity initiative of the Governor to increase minority contractors and procurement opportunities.
 - a.) Commissioner Heyamoto: Request an update on the status of the Linked Deposit (LP) Program and amount of funding available for allocation to minority and women owned businesses.

- b.) Executive Assistant Phillip Sit: The State Treasurer is authorized to allocate out \$175 million of the State's short-term surplus funds to purchase certificates of deposit equaling the amount banks loan to certified and eligible minority and women's business enterprises.

5. Immigration:

- Commissioner Takamura: Additional discussion on the WASL exam, due to the high-stake nature of the exam in regards to fulfilling graduation requirements, and recommends that CAPAA discuss the WASL and its impact on API students with Superintendent-elect Mr. Randy Dorn.
- Commissioner Sharma: There has been dramatic reduction in family reunification, should be a priority for 2009.

Motion was made, duly seconded and carried by Commissioner Pascua to accept the 2009 legislative priorities as drafted with Commissioner's comment, and will await the Executive Director's revisions.

AMENDMENT OF CAPAA BYLAWS

Per previous discussion at the November CAPAA board meeting, the Executive Committee will work on making recommendations to the language within the CAPAA Bylaws.

Commissioner Sharma: Concern that the recommended composition of the Executive Committee will prevent CAPAA Chairs from seeking additional terms. There are also the issue of elected First Vice Chair, who's term may expired prior to assuming the Chair board position.

Commissioner Huynh: Such concerns should be shared and directed to the Executive Committee, since this is only a draft document and will require further discussion from the board.

[\(Please see attachment: CAPAA Bylaw Draft\)](#)

NEW BUSINESS:

FORMATION OF COMMITTEES

Commission Huynh: Due to time constraints, the board will table the official formation of committees until next meeting, but will start communication amongst the board by email. The Executive Committee will work on creating committees that are related to our legislative priorities.

THE CAPAA BOARD MEETING ADJOURNED AT 12:10 PM

MEETING MINUTES BY PHILLIP SIT