



# Executive Director's Report

**December 8, 2018**

Prepared by Toshiko Grace Hasegawa

Board Meeting  
Asia Pacific Cultural Center  
4851 S Tacoma Way, Tacoma, WA 98409

---

Improving the well-being of Asian Pacific Americans by ensuring their access to participation in the fields of government, business, education, and other areas.

**Executive Director's Report**  
December 8, 2018

Executive Director's report to the Commission covering activities, progress, and updates from October 22 to December 8, 2018.

## **1. STAFF & COMMISSIONER ACTIVITY**

**Staff Activity:** Since my term began October 22, 2018, I have participated in seven professional trainings, several briefings with representatives of State government, and over 30 meetings with representatives of community and community-based organizations in King County, Pierce County, and Yakima County. There are several upcoming opportunities for representatives of the Commission to participate in community-based events. Staff welcomes all leads for opportunities to engage with members of the public.

*Trainings:*

- Ethics in Government
- Records Management
- Public Records Act Overview
- Open Public Meetings Act Review
- Budget
- Contracts & Procurement
- Sexual Harassment Training
- Emergency Management Training
- Human Resources & Labor Relations

*Meet & Greets with Institutional Actors:*

- Governor
- Governor's Cabinet
- Bi-weekly phone calls with Exec
- 2 1-1's with Chair
- Meet & Greets by telephone or in-person with almost each Commissioner
- EOGOAC Meeting
- Ethnic Commissions
- Women's Commission, Human Rights Commission, Justice Commission
- AG's Office
- Department of Licensing
- Department of Human Resources
- Public Lands Commission
- Employer Diversity Subcabinet
- Census 2020 Complete County Committee Kick-Off
- Results Washington: (Impending Child Care Crisis)
- DSHS Developmental Disabilities Administration
- Office is Congresswoman Pramila Jayapal

*Meet & Greets in Community:*

- 2-day trip in Yakima hosted by Dori Baker
- APIC-WA, APDC, ACRS, NW Asian Weekly, Chinese Information & Service Center, International Community Health Services, Japanese American Citizens League, Rajana Society
- 21progress, NW Immigrants Rights Project, American Civil Liberties Union, Children’s Alliance, OneAmerica, Front & Centered

*Upcoming Opportunities*

- New Year celebrations (Confirmed to emcee the APA New Year Celebration at Tacoma Dome.)
- Legislative Session Activities
- CAPAA 45<sup>th</sup> Anniversary

**Commissioner Activity:** To date, Commissioners have reported attending a total of 39 events in their official capacities. Compliance for this reporting period is 75% (9/12 Commissioner responses).

**Board Meetings:** The Commission will convene next on Saturday, January 19, 2018. Proposed board locations and dates for 2019 are:

January 19	Thurston County – DES Bldg, Olympia, WA
March 16	Snohomish County – TBD
June 15 (Retreat)	Kitsap County – TBD
September 21	Clark County – Vancouver, WA
November	King County – White Center CDA, Seattle, WA

**2. FINANCE**

Upon departure, former Executive Director Itti donated his benefits (sick leave, vacation leave) to the state, costing the Commission \$23,324. In the 1.5 month interim, the Commission saved upon his vacancy \$16,353. The net cost of losing Executive Director Itti was \$6,971.

CAPAA requested a supplementary appropriation of \$13,000 from OFM to help recover the unforeseen expenditures associated with losing Michael. CAPAA also requested an additional \$5,000 to cover the cost of the pay raise that the Governor’s office granted to CAPAA’s director (raises were also granted to the directors of CHA, CAAA, and GOIA).

Notable adjustments to the budget include granting a continuance of the increased salary for the Project Coordinator position at the \$50,000 level until December 31<sup>st</sup> and allotting \$5,000 to renew the Commission website, and pushing the needs assessment to 2019.

The Commission’s projected ending balance on June 30, 2018 is (\$7,000) or (\$1,000), pending Governor’s approval of two Decision Packages and legislative review of the Governor’s budget in the 2019 legislative session. These projections are based upon the other aforementioned adjustments to the budget, and maintaining the Project Coordinator at \$50,000 through the end of the fiscal year. Other fund sources total \$15,411. The Commission will begin a new fiscal year on July 1, 2019.

### 3. LEGISLATION & ADVOCACY

**2018 People of Color Legislative Summit:** The Commission sponsored the first ever statewide People of Color (POC) Legislative Summit which was held on November 17, 2018. The summit was organized by the Senate and House Members of Color Caucuses and chaired by State Senator Bob Hasegawa, who led 300+ members of the public from satellite locations around the state in a conversation about priority policy issue areas. The POC Legislative Summit emerged with 6 priority issue items, including: 1) Keep Washington Working Act; 2) Multi-lingual Access to Support and Services; 3) Census 2020 Full Count; 4) I-200 Repeal; 5) Addressing the School to Prison Pipeline; and 6) Addressing the growing homelessness crisis & supporting tenants' rights.

**2019 Legislative Priorities:** Using the Strategic Plan as reference point, staff engaged in several conversations with APA community members, representatives of APA/immigrants rights/POC environmental advocacy organizations, and the offices of separately elected officials to identify priority issues included in the APA legislative priority list for the Washington State 2019 legislative session. Staff will continue to monitor relevant policy developments in the upcoming legislative session and keep Commissioners informed of opportunities to weigh in.

**Immigration Enforcement and Forced Removal of Washingtonians:** Members of immigrant communities with prior criminal histories are being specifically targeted for forced removal and deportation by Federal Immigration Enforcement Authorities. CAPAA's Civil Rights Committee, Executive Committee & Staff are working closely with community allies and representatives of the Governor's Office to explore the best possible route to support members of the public impacted by these practices.

#### Notable Dates and Events During Legislative Session:

**1. APA Legislative Lobby Day:** Wednesday, January 23<sup>rd</sup>  
(\* Subject to change)

Meeting with Governor: \*11:15 - 11:45 a.m. @ Governor's Conference Room  
Governor's Address: \*12:00 - 12:15 p.m. @ North Steps *or* Flag Circle Lawn

**2. Fred Korematsu & Gordon K. Hirabayashi Day of Civil Liberties:** January 30<sup>th</sup>

**3. Annual Ethnic Commissions Reception:** Wednesday, February 13<sup>th</sup>, 6:00 – 8:00 p.m.  
@ WA State Capitol, Columbia Room

**4. Day of Remembrance:** February 18<sup>th</sup> *or* 20<sup>th</sup> (TBD depending upon legislative calendar)

**5. CAPAA Recognition in Senate:** February 26<sup>th</sup>